

Utilization Certificate for Cash Component for the year 2011-2012 for the month of April under MGNREGA
for Maynaguri Block for Padamati - 2 GP

District Jalpaiguri, West Bengal State Year 2011-12
 1) Unspent balance for previous year 2010-11 Under MGNREGA, i.e. Opening Balance as on 01.04.2011 Rs. 19,72,309.00
 2) Allotment Received during the year 2011-12 Under MGNREGA Rs. 20,30,000.00

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
dt-15.11.11	19,15,000.00
dt-20.03.12	10,15,000.00

3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA=Rs. 66,879.00
 4) Total fund available (1+2+3) = Rs. 40,69,188.00

Certified that a sum of Rs. 20,30,000/- only was received as sub-allotment during 2011-12 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. 19,72,309/- only being unspent balance of the previous year 2010-11 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2011-12. The miscellaneous receipts of the agency during the 2011-12 were Rs. 66,879/-

It is also certified that out of the above mentioned total funds of Rs. 40,69,188/- only a sum of Rs. 40,68,434/- only has been utilized during 2011-12 for the purpose for which it was sanctioned, out of which, an amount of Rs. 37,566/- has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 754/- only remaining as on reporting date 31.3.2012 which will be utilized for the programme in 2011-12.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP Padamati-2 Memo No. 8(P-2) Date 12.4.12

1) P.O & BDO.....Block for sanctioned the requisite fund as per technical vetted plan & estimate under AAP-2011-12.

Signature of Executive Assistant/ Secretary/Nirman Sahayak Recommendation for fund (With Official Seal)

Signature of GP Pradhan with official Seal and date
18/04/12
 Pradhan
 Padamati-II G. P.

Block Maynaguri Memo No. 1898 Date 18/4/12

Copy forwarded for information and necessary action to:-

1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

Checked & Signed by APO/JPO/Block Officials for Block & GP's Recommendation for fund
 B. Thakur
 Asstt. Programme Officer
 (MGNREGS)
 Maynaguri, Jalpaiguri

Counter Signature & Seal of the P.O & B.D.O for Block & GP's Recommendation for fund.
 Programme Officer
 MGNREGS
 Maynaguri, Jalpaiguri

Foot Note:

- For recommendation and sanction of fund as per prescribed requisition, format to be checked and signed, in respect of Block by P.O & BDO and APO/JPO/Block Officials.
- For recommendation and sanction of fund, as per prescribed requisition, format to be checked and signed, in respect of Gram Panchayat, by P.O & BDO and only placed the requisition duly signed and sealed by the Gram Panchayat Pradhan along with Executive Assistant/Secretary/Nirman Sahayak.
- The Utilization certificate (Part-I & Part-II) should send along with prescribed requisition format when fund needed.

District Jalpaiguri, West Bengal State Year 2011-12

- i) Unspent balance for previous year 2010-11 Under MGNREGA AE fund, i.e. Opening Balance as on 01.04.2011 Rs. 19,72,309.00
- 2) Allotment Received during the year 2011-12 Under MGNREGA AE fund Rs. 20,30,000.00
- 3) Misc Receipts (i.e. Bank Interest) Rs. 66,879.00
- 4) Total fund available (1+2+3) = Rs. 40,69,188.00
- 5) Balance as on reporting date 31.3.2012 Rs. 754.00

Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
dt - 15.11.11	10,15,000.00
dt - 20.03.12	10,15,000.00

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Signature of Executive Assistant/ Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)

Signature of GP Pradhan
with official Seal and date
12/04/12
Padamati-II G.P.

ANEXURE B

FORMAT FOR THE FINANCIAL AND PHYSICAL POSITION FOR GRAM
PANCHAYET UNDER MGNREGA FOR 2011-12

Name of the Block :- Maynaguri

Name of the G.P :-Padamati-II

SECTION – A(FINANCIAL)

Sl No	Particulars	Amount
1	Opening balance	1972309.00
2	Fund received during the financial year from the district	2030000.00
3	Fund received from block during the financial year, if any	-
4	Miscellaneous receipts credited during the year	66879.00
5	Total fund available (1+2+3+4) during the financial year under MGNREGA	4069188.00
6	Total fund utilized during the financial year	
	a) Expenditure on administrative experience	37566.00
	b) Expenditure on unskilled labour component	1579180.00
	c) Material cost including semi skilled and skilled labour	2335689.00
7	Closing balance	754.00
8	Percentage of utilization to total funds available (6/5X100)	-

SECTION –B (PHYSICAL PROGRESS)

1. No of households issued Job Cards

SCs	STs	Others	Total
2612	NILL	655	3267

2.No of households who have demanded employment : 2162

3. No of households that have been provided employment : 2162

4. No of households that have completed hundred days employment : -

5. No of mandays generated : 13427

Memo No

Date

Signature of F.A./Sec./N.S
(With Official seal)

Signature of G.P. Proshan
(With Official seal)